

Making a phone call

Ecoval – May 4th, 2010. You are organising a concert at your school. Ring the band to discuss details.

Here are some keywords to help you preparing your phone call.

| The student | The band |
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| Polite start. Name / presentation. Invitation. Event? When? Where? Why? Equipment needed for the concert? Any help to set up? Food /drinks? Duration? Cost? End the conversation properly. | Reply politely. Accepting the invitation. Equipment needed?/ Demands? Any help to set up? Food /drinks? Duration? Cost? End the conversation properly. |